

Local 706



## GUILD AWARDS SUBMISSION FORM CHECK LIST

What you need to complete the nomination form.

You must be authorized to submit for the production and artists.

Please communicate with your peers. Make sure you DO NOT duplicate an entry/award category previously submitted.

The Nomination Form consists of required 7 sections 1 optional section

1. Introduction – Agree to Rules and Regulation and you are Authorized
2. Submitter – Your contact information and position
3. Award – Which award you are submitting for
4. Production Company – Used to verify Artists contributions to Production
5. Artist 1 – Contact information and Role for lead artist 100 word description
6. Artist 2 – Contact and Role for contributing artist
7. Artist 3 – **Optional** plus a 50 word reason why they are important to the production
8. Review and Submit – Able to review and edit – use the icons at top.

You must submit the form

You will receive an email confirming your submission.

If you do not receive a confirmation email please let us know.

Once you have a "Entry" submitted for an award, You will start getting emails from [nominations@ialocal706.org](mailto:nominations@ialocal706.org) informing you of your entry's status

### Information needed for these sections:

	Contact Name	Email	Phone Number	Position Role
<b>You the "Submitter"</b>				
<b>Production Company</b>				
<b>Artist 1</b>				
<b>Artist 2</b>				
<b>Artist 3 - Optional</b>				

In addition for these sections:

Section	Field	
<b>Award</b>	Trade	see Award Categories below
<b>Award</b>	Category	see Award Categories below
<b>Award</b>	Award	THIS IS IMPORTANT... see list below The "Award" for the category and trade you are submitting for.
<b>Award</b>	Title	Name of the production you are submitting for.
<b>Award</b>	Web Site	if available
<b>Award</b>	Airing Date	
<b>Award</b>	Airing Location	
<b>Production Company</b>	Company Name	
<b>Production Company</b>	Mailing Address	
<b>Artist 1</b>	100 Word Description	This reflects the artists process, not the products used
<b>Artist 3 - Option</b>	50 word Description	Explain why this person was vital for the production

**Notes:**

All Fields are required – **we must have correct emails for the artists**

Each section has a validation process checking before you can proceed to the next section If you see red on the form you need to fix that entry field

In the Award Selection Please verify that you have selected the Award you want. Phone number start with 1 if in North America

Artist 2 is required if no Artist 2 just duplicate Artist 1 information

Repeat the submission process for each Award in your Award Category you wish to enter

## Award Categories:

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- 11 -- Feature Length Motion Picture -- Best Contemporary Make-up  
12 -- Feature Length Motion Picture -- Best Period and/or Character Make-up  
13 -- Feature Length Motion Picture -- Best Special Make-up Effects  
14 -- Feature Length Motion Picture -- Best Contemporary Hair Styling  
15 -- Feature Length Motion Picture -- Best Period and/or Character Hair Styling
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- 21 -- Television Series, Television Mini Series or Television New Media Series -- Best Contemporary Make-up  
22 -- Television Series, Television Mini Series or Television New Media Series -- Best Period and/or Character Make-up  
23 -- Television Series, Television Mini Series or Television New Media Series -- Best Special Make-up Effects  
24 -- Television Series, Television Mini Series or Television New Media Series -- Best Contemporary Hair Styling  
25 -- Television Series, Television Mini Series or Television New Media Series' -- Best Period and/or Character Hair Styling
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- 31 -- Motion Picture Made for Television or Special -- Best Contemporary Make-up  
32 -- Motion Picture Made for Television or Special -- Best Period and/or Character Make-up  
33 -- Motion Picture Made for Television or Special -- Best Special Make-up Effects  
34 -- Motion Picture Made for Television or Special -- Best Contemporary Hair Styling  
35 -- Motion Picture Made for Television or Special. -- Best Period and/or Character Hair Styling
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- 41 -- Daytime Television -- Best Make-up  
42 -- Daytime Television -- Best Hair Styling
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- 51 -- Children and Teen Television Programming -- Best Make-up  
52 -- Children and Teen Television Programming -- Best Hair Styling
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- 61 -- Commercial and Music Videos -- Best Make-up  
62 -- Commercial and Music Videos -- Best Hair Styling
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- 71 -- Theatrical Productions -- Best Make-up  
72 -- Theatrical Productions -- Best Hair Styling
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