

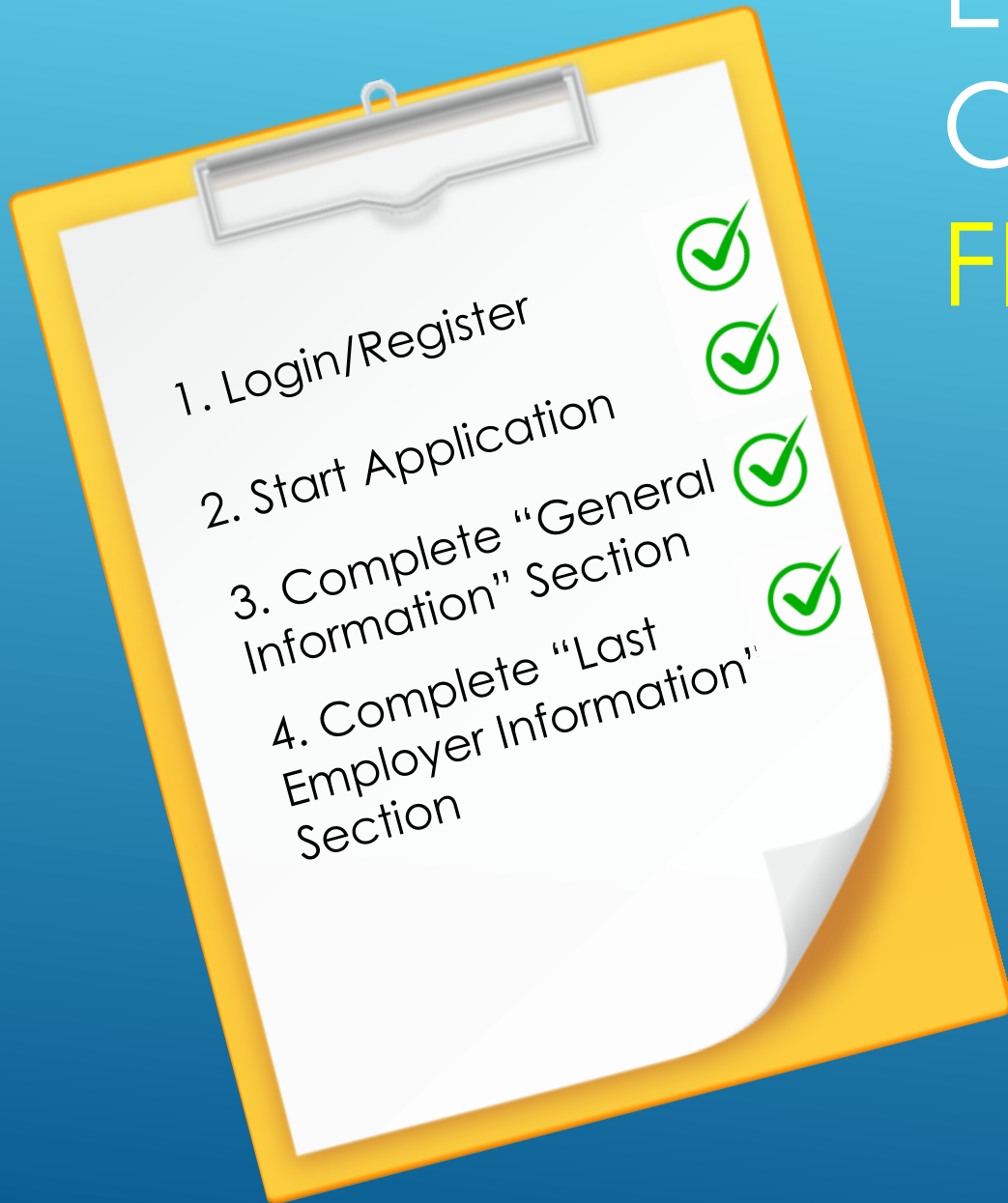
FILING FOR CALIFORNIA UNEMPLOYMENT INSURANCE (UI): HOW TO DETERMINE YOUR JOB TITLE/CLASSIFICATION ON THE ONLINE APPLICATION

Step-by-Step Guide

**VISIT THE
EMPLOYMENT DEVELOPMENT
DEPARTMENT (EDD)
WEBSITE**

https://edd.ca.gov/Unemployment/UI_Online.htm

EDD/UNEMPLOYMENT ONLINE APPLICATION: FIRST STEPS



AFTER FILLING OUT “GENERAL INFORMATION” AND “LAST EMPLOYER INFORMATION”, COMPLETE “EMPLOYMENT HISTORY” SECTION.

***Motion Picture Industry Members:
For the purpose of Unemployment Insurance, the Payroll Companies are considered the Employers.**

CA.GOV California Employment Development Department

Employment Information

1 General Information 2 Last Employer Information 3 Employment History 4 Additional Information 5 Summary 6 Confirmation

Provide your employment information for the last 18 months.

If you worked for a temporary agency, a labor contractor, an agent for actors, or an employer where wages are reported under a corporate name, your wages may have been reported under that employer or payroll company. If necessary, refer to your check stub(s) or W-2(s) to obtain the name(s) of your employer.

NOTE: Failure to report **all** employers, periods of employment, and total wages may result in your benefits being delayed or denied. Provide as much accurate information as possible for each employer.

*Indicates required field

Last Employer

You previously provided INTERNATIONAL ALLIANCE OF THEATRICAL STA as your last employer. If you worked for INTERNATIONAL ALLIANCE OF THEATRICAL STA from 07/01/2018 to 09/30/2019, add additional information below.

Update Employment Information

Select Yes to all the employers you worked for during 07/01/2018 to 09/30/2019.

For every employer you worked for select Update or Modify to provide additional information.

YOU THEN WILL SELECT “ADD BUSINESS TYPE””

Employment History

1. *From 07/01/2018 to 09/30/2019, did you work for any other employers not listed above? Yes No

2. *From 07/01/2018 to today, which employer did you work for the longest?

2a. How long did you work for that employer?

Years:

Months:

2b. Select the industry that best describes this employer.

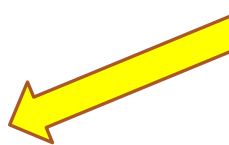
2c. What type of business did that employer operate? (For example: retail furniture sales, legal services, software manufacturing, road construction, etc.)

2d. What kind of work did you do for that employer?

Add Business Type

Add Work Type

Previous **Save as Draft** **Cancel** **Next**



SELECT “SERVICES” FROM BUSINESS CATEGORY LIST AND CLICK SAVE.

➔ Employer Business Type

General Information Last Employer Information **3 Employment History** 4 Additional Information 5 Summary 6 Confirmation

Select the business category operated by the employer you worked for the longest in the past 18 months.
Once you choose the business type select Save.

*Indicates required field

*Business Category: ?

Previous Save

- Select One-
- Select One-
- CULTURE, FORESTRY, & FISHING
- MINING
- CONSTRUCTION
- MANUFACTURING
- TRANS, COMM, GAS ELECTRIC & SANITARY SERVICES
- WHOLESALE TRADE
- RETAIL TRADE
- FINANCE, INSURANCE, & REAL ESTATE
- SERVICES**
- PUBLIC ADMINISTRATION
- NONCLASSIFIED ESTABLISHMENTS

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NEXT SELECT
“MOTION
PICTURES” IN THE
CATEGORY
RESULTS, THEN
CLICK SAVE.

Select the business category operated by the employer you worked for the longest in the past 18 months.

Once you choose the business type select Save.

*Indicates required field

*Business Category:

Category Results

Select	Business Type
<input type="radio"/>	Amusement & Recreation, Except Motion Pictures
<input type="radio"/>	Automotive Repair & Parking
<input type="radio"/>	Business
<input type="radio"/>	Education
<input type="radio"/>	Engineering, Accounting, Research, Management & Related Services.
<input type="radio"/>	Health
<input type="radio"/>	Hotels, Rooming Houses, Camps & Other Lodging Places
<input type="radio"/>	Legal
<input type="radio"/>	Membership Organization
<input type="radio"/>	Misc.Repair
<input checked="" type="radio"/>	Motion Pictures
<input type="radio"/>	Museums, Art Galleries, Botanical & Zoological Gardens
<input type="radio"/>	Personal Services Laundry & Cleaning, Beauty & Barber Shops, Etc.
<input type="radio"/>	Private Households
<input type="radio"/>	Services Not Elsewhere Classified
<input type="radio"/>	Social services


Previous


Save

YOU WILL AUTOMATICALLY RETURN TO THE EMPLOYMENT HISTORY PAGE UPON CLICKING SAVE. SELECT **“ADD WORK TYPE”** NEXT.

Employment History


1. *From 07/01/2018 to 09/30/2019, did you work for any other employers not listed above? Yes No


2. *From 07/01/2018 to today, which employer did you work for the longest? 


2a. How long did you work for that employer? 

Years:

Months:

2b. Select the industry that best describes this employer. 

2c. What type of business did that employer operate? (For example: retail furniture sales, legal services, software manufacturing, road construction, etc.) 

2d. What kind of work did you do for that employer? 

Private Employer

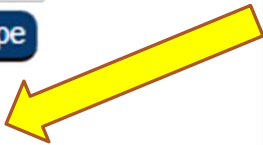
Motion Pictures

Select Add Work Type button

Add Business Type

Add Work Type

Previous **Save as Draft** **Cancel** **Next**



YOU WILL NEXT BE ASKED FOR YOUR **WORK TYPE/JOB CLASSIFICATION**. THE SCREEN WILL LOOK LIKE THE IMAGE BELOW.

The screenshot shows a web form titled "Work Type" with a progress bar at the top. The progress bar has six steps: "General Information" (checked), "Last Employer Information" (checked), "Employment History" (3, highlighted in dark blue), "4 Additional Information", "5 Summary", and "6 Confirmation". Below the progress bar, there is instructional text: "Search for the type of work you performed with the employer you worked for the longest in the past 18 months. Once you choose the type of work select Save." A legend indicates "*Indicates required field". The main form area contains a required text input field labeled "*Work Type: ?". Below the input field are two buttons: "Search" and "Reset". At the bottom of the form are two buttons: "Previous" on the left and "Save" on the right.

Work Type

General Information Last Employer Information 3 Employment History 4 Additional Information 5 Summary 6 Confirmation

Search for the type of work you performed with the employer you worked for the longest in the past 18 months.
Once you choose the type of work select Save.

*Indicates required field

*Work Type: ?

Search Reset

Previous Save

YOU WILL THEN TYPE IN YOUR JOB TITLE/CLASSIFICATION.

BELOW ARE THE JOB TITLES FOR LOCAL 706.

(TYPE THE TEXT FROM COLUMN 2 INTO THE WORK FIELD SECTION ON THE ONLINE APPLICATION).

LOCAL 706 JOB TITLE/CLASSIFICATION	TYPE THIS TEXT IN THE WORK FIELD SECTION ON THE ONLINE APPLICATION	SELECT FROM THE SEARCH RESULTS SECTION
Make-Up Artists & Hair Stylists Guild, IATSE Local 706		
Make-Up Artist	Make-Up Artist	MAKE-UP ARTIST
Hair Stylist	Hair Stylist	HAIR STYLIST

*If you can not find your job title, please select closest match. This information is used for statistical reasoning and does NOT affect eligibility to collect Unemployment benefits.

EXAMPLE: IF YOUR JOB TITLE WITH **LOCAL 706** IS **MAKE-UP ARTIST**, TYPE **“MAKE-UP ARTIST”** INTO THE WORK TYPE FIELD AND CLICK THE SEARCH BUTTON.

NEXT SELECT **“MAKE-UP ARTIST”** (FOUND IN COLUMN 3 ON PREVIOUS SLIDE), THEN CLICK SAVE.

Work Type

General Information | Last Employer Information | **3 Employment History** | 4 Additional Information | 5 Summary | 6 Confirmation

Search for the type of work you performed with the employer you worked for the longest in the past 18 months.
Once you choose the type of work select Save.

*Indicates required field

*Work Type:

Search **Reset**

Search Results

Select	Work Type	Description
<input type="radio"/>	BODY-MAKE-UP ARTIST	HAIRDRESSERS, HAIRSTYLISTS, AND COSMETOLOGISTS
<input checked="" type="radio"/>	MAKE-UP ARTIST	HAIRDRESSERS, HAIRSTYLISTS, AND COSMETOLOGISTS

Previous **Save**

ONCE YOU HAVE COMPLETED THE EMPLOYMENT HISTORY SECTION, CLICK NEXT AND COMPLETE THE ONLINE APPLICATION.

Employment History

1. From 07/01/2018 to 09/30/2019, did you work for any other employers not listed above? Yes No

2. From 07/01/2018 to today, which employer did you work for the longest?

2a. How long did you work for that employer?

Years:

Months:

2b. Select the industry that best describes this employer.

2c. What type of business did that employer operate? (For example: retail furniture sales, legal services, software manufacturing, road construction, etc.)

2d. What kind of work did you do for that employer?

*Please be sure ALL required fields are filled out.

FOR ADDITIONAL QUESTIONS REGARDING
UNEMPLOYMENT INSURANCE CLAIMS,
PLEASE CONTACT EDD OR
LOCAL 706.